



# Group Booking Form

Name of Group : \_\_\_\_\_  
 Organisers' Name : \_\_\_\_\_  
 Group Leader/s Name/s : \_\_\_\_\_  
 Phone (daytime) : \_\_\_\_\_  
 Mobile Phone : \_\_\_\_\_  
 Fax : \_\_\_\_\_  
 Postal Address : \_\_\_\_\_  
 State \_\_\_\_\_ Postcode \_\_\_\_\_  
 Email : \_\_\_\_\_

### Where did you hear about Sydney Beachouse YHA?

- Word of Mouth     [www.yha.com.au](http://www.yha.com.au)     YHA NSW Group Getaway Guide  
 Return Guest     Other, please specify.....

### Group Category:

- |   |                                      |   |
|---|--------------------------------------|---|
| <input type="checkbox"/> Primary School         | <input type="checkbox"/> High School | <input type="checkbox"/> Tertiary/Educational           |
| <input type="checkbox"/> Cultural/International | <input type="checkbox"/> Religious   | <input type="checkbox"/> Guides/Scouts/Youth            |
| <input type="checkbox"/> Social/Tour Operator   | <input type="checkbox"/> Sporting    | <input type="checkbox"/> Arts/Music                     |
| <input type="checkbox"/> Special Needs          |                                      | <input type="checkbox"/> Other, please specify<br>..... |

Date of Arrival : @ Time \_\_\_\_\_  
 Date of Departure : @ Time \_\_\_\_\_

Approximate Age of Participants : \_\_\_\_\_

In allocating share rooms YHA provides separate accommodation for male and female participants unless otherwise requested. Please note you must specify if you require double/twin rooms as availability is limited.

Group Composition	Males	Females	Total
Participants			
Leaders			
Drivers			

Room Type	No of beds per room	Cost/ night	No of Nights	No of People	No of Rooms
Dormitory	4, 6 or 8				4 share = 6 share = 8 share =

<b>Twin Room</b> (bunk style)	2				
<b>Double Room</b> (Double bed)	1				
<b>Family Room</b> With ensuite	4				
<b>Family Room</b> with en-suite	5				

**Meeting Room**

<b>Date/s required</b>	<b>Morning Session</b>	<b>Afternoon Session</b>

Please note:

- All prices quoted are in Australian Dollars, include GST
- All prices are valid until 31<sup>st</sup> Dec 2012.
- A 30% deposit is required to secure your reservation.
- Reservations made without a deposit may be cancelled without notice after 14 days of the reservation being made.

**Payment to be made by:**

Cheque (made payable to Sydney Beachouse YHA)     Visa     Mastercard

Bank Transfer    **BSB:083 004 Account: 18 734 0303 Acc Name: Sydney Beachouse YHA**

Card No. \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/ Exp. \_\_/ \_\_

I hereby authorise Sydney Beachouse YHA to take the final balance for accommodation using the above credit card details 21 days prior to the group's arrival

Signature \_\_\_\_\_ Card Holders Name \_\_\_\_\_

To enable us to process your reservation, please return the booking form to us fully completed and signed within 14 days.

As soon as we receive the signed copy from you, we will confirm the booking and forward an invoice for the deposit (or balance if less than 21 days to your arrival).

Upon arrival, to comply with safety requirements, all groups must supply the reception desk with a list of all participants' names. A blank form will be supplied on arrival.

**Group Leader's Warranty and Undertaking**

I the undersigned (nominated group leader) hereby warrant Sydney Beachouse YHA and its member hostel that I am authorised to enter into this agreement on behalf of ..... (name of group) and as such accept full personal responsibility for the group's adherence to the Group Booking Conditions of Sydney Beachouse YHA and undertake, in my capacity as group leader, to ensure that the group in my charge abides by those Conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_